ODISHA MODEL TRIBAL EDUCATION SOCIETY (OMTES) BHUBANESWAR
ST & SC DEVELOPMENT, M& BCW DEPARTMENT
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No. 568 / OMTES, Bhubaneswar Dated. 19th May 2026
OMTES-INFRA-MISC-0001-2024

OFFICE ORDER

It has been decided that 24 (twenty-four) nos. of Eklavya Model Residential Schools (EMRSs) shall be operationalized during the year 2026–27 in the districts of Kandhamal, Koraput, Keonjhar, Mayurbhanj, Nabarangpur, Rayagada and Sundargarh.

Accordingly, the Principals of the functional EMRSs, as indicated in **Annexure-I**, are hereby assigned additional charge of the proposed EMRS(s) to be made functional, with immediate effect, in addition to their own duties and responsibilities. The aforesaid arrangement shall remain in force until joining of the regular Principals in the respective EMRSs or until further orders, whichever is earlier.

The officers concerned shall ensure completion of all preparatory and operational activities for smooth functionalization of the respective EMRSs in accordance with the guidelines enclosed at **Annexure-II**.

By order of Commissioner-cum-Secretary

Secretary, OMTES

Memo No. 569 Dtd. 19.05.2026
Copy forwarded to the person concerned for information and necessary action.

Secretary, OMTES

Memo No. 570 Dtd. 19.05.2026
Copy forwarded to Joint Commissioner-cum-Secretary, NESTS for kind information.

Secretary, OMTES

Memo No. 571 Dtd. 19.05.2026
Copy forwarded to the Collectors, Kandhamal, Koraput, Keonjhar, Mayurbhanj, Nawarangpur, Rayagada and Sundargarh for information.

Secretary, OMTES

Memo No. 572 Dtd. 19.05.2026
Copy forwarded to concerned DWOs/ PA,ITDAs for information.

Secretary, OMTES

Annexure- I

List of Schools proposed for operationalisation during 2026-27

Sl no	**Name of the district**	**Name of the EMRS**	**Functional EMRS Principal, is assigned in charge**
1	Kandhamal	Tumudibandha	EMRS, Mahasingi
2	Koraput	Padua	EMRS, Pungar
3	Keonjhar	Saharapada	EMRS, Patna
4	Keonjhar	Harichandanpur	EMRS, Ranki
5	Keonjhar	Banspal	EMRS, Ranki
6	Keonjhar	Ghatagaon	EMRS, Patna
7	Keonjhar	Telkoi	EMRS, Gidhibasa
8	Mayurbhanj	Bijatola	EMRS, Rairangpur
9	Mayurbhanj	Raruan	EMRS, Thakurmunda
10	Mayurbhanj	Jashipur	EMRS, Karanjia
11	Mayurbhanj	Sukruli	EMRS, Thakurmunda
12	Mayurbhanj	Gopabandhu Nagar	EMRS, Udala
13	Mayurbhanj	Saraskana	EMRS, Bangiriposi
14	Mayurbhanj	Bisoi	EMRS, Rairangpur
15	Mayurbhanj	Badampahad	EMRS, Bahalda
16	Nawarangpur	Kosagumuda	EMRS, Hirli
17	Nawarangpur	Dabugaon	EMRS, Hirli
18	Nawarangpur	Raighar	EMRS, Hirli
19	Nawarangpur	Umerkote	EMRS, Hirli
20	Rayagada	Ramnaguda	EMRS, Siriguda
21	Rayagada	Padampur	EMRS Bikrampur
22	Sundargarh	Tangarpalli	EMRS, Lathikata
23	Sundargarh	Subdega	EMRS Bhawanipur
24	Sundargarh	Bisra	EMRS Kuarmunda

N:B- The in charge Principal will receive the amenities to be supplied for the new schools by OMTES and keep them under safe custody in their school till further orders. The Entrance Examination will be held in the functional school of the in charge Principal.

Annexure-II

Brief guidelines on role and responsibilities of in charge Principals

1. The in charge Principal shall visit the EMRSs assigned to them and furnish status report in prescribed format at **Annexure-III** latest by 31st May 2026.
2. A bank account shall be opened in a nationalised Bank in the name of the proposed school to be made functional.
3. Funds towards functioning of mess and other necessary arrangements like applying for LPG connection, internet, purchase of contingency articles shall be placed with the in charge Principals.
4. A dedicated email ID in the name of the school shall be opened for example(emrsdabugaon@gmail.com).
5. Two staff from the functional school preferably, Accountant/JSA and a TGT shall be kept in charge of the school to be made functional to manage day to day official activities.
6. All necessary documents, guidelines, circulars required to be kept in a new school to manage day to day activities shall be photocopied and guard file prepared. All such registers, records etc shall be handed over after joining of the staff in the new school.
7. The in charge Principal shall take necessary steps to apply for LPG connection.
8. As per previous practice, the newly posted regular teaching and non-teaching staff shall first report their joining at OMTES, then at respective District Welfare Office and finally in the school where they are posted. The in charge Principal shall facilitate such joining process and open personal files and maintain attendance register of the joined staff.
9. The Entrance Examination for admission is likely to be scheduled during mid July. The functional EMRS shall extend all necessary coordination and support for smooth conduct of the examination and subsequent admission process.
10. The outsourced staff shall join one month prior to functionalisation of the schools. Detailed instructions in this regard shall be communicated separately in due course.

Annexure-III

Name of the EMRS: **Date of visit:**

Sl no	**Particulars**	**Observations/ remarks**
1	Readiness of Boys' hostel (Civil infrastructure)	
2	Readiness of Girls' hostel (Civil infrastructure)	
3	Supply of office furniture (not supplied/ supplied/ installed/not installed	
4	Supply of kitchen& dining furniture (not supplied/ supplied/ installed/ not installed	
5	Supply of classroom furniture (not supplied/ supplied/ installed/not installed	
6	Status of drinking water (mention the source & whether sufficient) Whether R.O/ acqua guard available	
7	Status of three phase electricity connection (whether available)	
8	Whether any power backup available (Inverter/ DG set/solar)	
9	Any other observations	